

SAMPLE FINANCIAL REPORT FORMAT #1

Name of Grantee
 Grant # WC 0000 000
 (Specify reporting Period)

| <u>Budget Categories</u> | <u>Total Grant Budget</u> | <u>-----Expenditures-----</u> | | <u>Grant Balance</u> |
|---|-----------------------------------|-------------------------------|-----------------------------|--------------------------|
| | | <u>For Period (dates)</u> | <u>Grant Cumulative</u> | |
| (Please list items from approved grant budget.) | \$ | \$ | \$ | \$ |
| | | | | |
| TOTALS | <u>\$</u> | <u>\$</u> | <u>\$</u> | <u>\$</u> |

Cash Summary

| | |
|---------------------------------------|-----------|
| Total Grant Payments Received | \$ |
| Cumulative Grant Expenses (per above) | () |
| Cash Balance | <u>\$</u> |

 (Name – Signature is optional)
 Project Director

 (Name & Required Signature)
 Finance: V.P./Controller

Note: Please include any additional information you feel is helpful to the Wabash Center in reviewing this report.